



Town of High River  
Invites applications for a  
Permanent, Full-time  
**Asset Management Developer**  
\$37.50 to \$40.57 per hour

At the Town of High River, people come first. We are looking for an Asset Management Developer to join our organization and contribute to our culture focused on accountability, excellence, and connection.

### **The Community**

High River provides the warmth and familiarity of a small town, featuring countless outdoor trails and parks that await your next adventure. Our downtown offers a variety of unique stores and businesses who take pride in fostering connection in our community. High River is a people-first community where families put down roots for generations. Nestled within Foothills County with the Rocky Mountains framing the view to your west, our community of 14,000 is rooted in people and promotes an environment to help you build lasting relationships.

### **The Organization**

Through the dedication and passion of our 150 employees, we deliver important services to the community. Our purpose, or why we do what we do, is because we want to make a difference in our community now and for generations to come (our 'why'). To achieve this, we inspire and respect one another, we can be counted on, we are better together, and we dare to be different (our 'how').

We've embarked on a workplace culture journey that has enhanced our commitment to people; both our employees and the community we serve. We have identified three pillars to achieve our workplace culture: **Accountable, Excellence and Connected (ACE)**.

### **The Role**

The Asset Management Developer is responsible for developing, implementing and maintaining the Town's overall fixed asset management programs. This position requires the full range of program development and ongoing maintenance and improvements including: the implementation of the asset management software; completion of the asset management registry and inventory database; development and implementation of policies, procedures, programs and systems; and ensuring the Asset Management System (AMS) is functional and operational within the organization. This position will ensure the AMS is developed, implemented and sustained in an effective and strategic manner.

This Asset Management Developer is responsible for providing advice and support to the strategic development of assets for the organization, working with internal departments for the tracking, management and maintenance of Town owned assets, financial reporting for Tangible Capital Assets (TCA), establishment of standards for recording asset information, asset valuation, and supporting development of programs to plan for asset lifecycles.

To be successful you will have a diploma or degree in Business, Commerce, Economics, Engineering, Geographic Information Systems, Finance, or other related disciplines. To complement your education, you will have a minimum of five (5) years of related experience in more progressively responsible roles in Engineering, GIS, Finance, or Asset Management. In addition, you understand project management with direct experience applying project management principles or implementing a program within an organization.

To explore this career opportunity, or to find additional information, please visit our website at [www.highriver.ca](http://www.highriver.ca), click on *Careers*. **To submit your application, please email your cover letter and resume to [opportunities@highriver.ca](mailto:opportunities@highriver.ca) no later than September 8, 2019 at 1:00 p.m.**

*We thank all applicants; however, only those selected for an interview will be contacted*